3D COLLABORATION & INTEROPERABILITY CONGRESS 2027

SPONSOR AGREEMENT

"Event" and "3D CIC" shall mean 3D Collaboration & Interoperability Congress, March 2-4, 2027, at the Denver Museum of Nature & Science ("DMNS") in Denver, Colorado. Action Engineering, LLC ("Action Engineering") and the Sponsor ("Sponsor") agree to the following terms and conditions to govern the sponsorship agreement.

1. **SPONSORSHIP LEVELS AND FEES**. All sponsorships are reviewed and approved on a first-committed, first-served basis. Sponsor fees include only the items described on the 3D CIC website (www.3DCIC.com) for the approved sponsorship level.

   Action Engineering reserves the right to offer new and/or revised sponsorship levels throughout the event cycle.

   PAYMENT TERMS. Sponsor agrees to pay the fee for the selected 3D CIC sponsorship level(s). Sponsor fees are due in full within thirty (30) days of accepting the Sponsor Agreement, unless other arrangements are made with Action Engineering. If the initial invoice is less than sixty (60) days prior to the start of 3D CIC, payment is due immediately.

   Sponsor fees must be paid in full to be eligible to exhibit. Unpaid balances will result in the forfeiture of exhibit privileges and other Sponsor benefits. Action Engineering reserves the right to cancel any Sponsor Agreement not paid in full within thirty (30) days. Any wire transfer fees are to be paid by the Sponsor.

2. **SPONSOR CANCELLATION**. Request for cancellation of sponsorship must be directed to Action Engineering in writing at least sixty (60) days prior to the start of 3D CIC in order to be considered for a refund. Refunds will be granted at the discretion of Action Engineering. Approved cancellation requests will receive a 50% refund of the paid Sponsor fee.

   Action Engineering may cancel a sponsorship at any time if Sponsor Agreement terms are not followed, without reimbursement of Sponsor fees paid. If Action Engineering determines that there has been a violation of the Sponsor Agreement, the Sponsor will be notified immediately and further Sponsor and event benefits will be terminated.

3. **EVENT CANCELLATION**. If Action Engineering should be prevented from holding the event by reason of any cause beyond its control, Action Engineering has the right, but not the obligation, to reschedule the event for a start date no later than October 29, 2027. If the event is not rescheduled, sponsorships are non-transferrable to other events.

   Should Action Engineering cancel the event for its own convenience, paid Sponsor fees will be refunded in full. Action Engineering's liability to Sponsor is limited to an amount not greater than the Sponsor fees paid to Action Engineering. Action Engineering retains the right to terminate this Agreement and refund payment to Sponsors that no longer meet the eligibility requirements for sponsorship.

4. **SPONSOR SHOWCASE**. Sponsor exhibit space at DMNS will be allocated on a first-come, first-served basis in the Sponsor Showcase area, grouped by Sponsor levels. The Sponsor Showcase will be co-located with the presentation space at the DMNS. Action Engineering will determine the layout of the Sponsor Showcase.

   Each exhibit space will include only the benefits described on the 3D CIC website (www.3DCIC.com) for the approved sponsorship level. Distribution of literature or promotional items is limited to the Sponsor's exhibit space. Demonstrations held at Sponsor's exhibit space should be limited to small groups. DMNS allows ample room for small-group demonstrations when lunch is not in session. Contact the 3D CIC organizers at contact@3DCIC.com if you are interested in booking additional space at DMNS.

Sponsors are permitted in the Sponsor Showcase during scheduled set-up and tear down times and during all scheduled event and networking times. Access at any other time shall be at the discretion of Action Engineering.

Set-Up: Tuesday, March 2, 2027 at 3:00 pm to 4:00 pm MDT
Tear-Down: Thursday, March 4, 2027 at 6:00 to 7:00 pm MDT

Set-up and tear-down hours are subject to change, in which case all sponsors will be notified in writing.

No outside Food, Beverage, or Alcohol/Liquor are allowed to be brought in the building.

5. **RESPONSIBILITY**. Sponsors are expected to conduct themselves at the event, and in activities related to the event, in a manner respectful of the other sponsors, of the event, and of the attendees.

6. **PRESENTATION SPONSORS**. Only sponsorship levels with listed presentation benefits are eligible to present at the event, with times and durations determined by Action Engineering. Presentation title, presentation abstract, and presenter photo, title, and bio are due by December 31, 2026. Collaborative review and approval of the draft presentation shall be completed with Action Engineering before January 29, 2027. Final presentations are due by February 19, 2027.

7. **MEDIA**. Sponsor understands that Sponsor personnel, exhibit materials, and presentation materials may be filmed or photographed at the event. Sponsor agrees that personnel likenesses and presentation materials may be posted on the event website and used in promotional materials.

8. **SHIPPING**. Sponsor is responsible for coordinating shipping with their hotel or otherwise; DMNS is unable to accept Sponsor shipments. Sponsor is responsible for all shipping fees and handling charges. Contact the 3D CIC organizers at contact@3DCIC.com if you are interested in shipping services.

9. **NAME USAGE**. Sponsors are encouraged to use the 3D CIC name, graphics, and theme in conjunction with sponsorship of the event. Participation in the event does not imply endorsement or approval by Action Engineering or 3D CIC of any product, service, or participant, and none shall be claimed by any participant.

10. **LIABILITY**. Sponsors assume all responsibility for any and all loss, theft, or damage to the Sponsor's display, equipment, and other property while on the event premises. Furthermore, the Sponsor waives any claim or demand it may have against Action Engineering, DMNS, or its affiliates arising from such loss, theft, or damage. Sponsor understands that neither Action Engineering nor DMNS maintain insurance covering Sponsor's property. Sponsors assume the entire responsibility and liability for losses, damages, and claims arising out of injury or damage to Sponsor displays, equipment, and other property brought upon the event premises. Sponsor warrants that it carries insurance to cover exhibit material against damage and loss, and adequate liability insurance against injury to its own employees and the person and property of others, and agrees that Action Engineering and DMNS shall not be responsible for any loss, theft, or damage to the property of Sponsor, its employees, or representatives. SECURITY IS NOT GUARANTEED IN THE SPONSOR SHOWCASE OR AT THE EVENT AT ANY TIME.

    Sponsor agrees to indemnify, defend, and hold harmless Action Engineering, DMNS, and their respective officers, employees, and agents against any liabilities, obligations, claims, damages, suits, costs, and expenses, including theft or mysterious disappearance of any and all equipment owned by, leased to, or utilized by Sponsors. This includes, without limitation, attorney fees and costs arising out of or in connection with the Sponsor's occupancy and use of the event premises, or any negligent act, error, or omission of the Sponsor or its employees or agents. Sponsor's liability shall include all losses, costs, damages, or expenses arising from or out of or by reason of any accident or bodily injury or other occurrences to any person or persons which arise from or out of the Sponsor's occupancy and use of the event premises.

11. **COMPLIANCE**. Sponsor assumes all responsibility for compliance with this Sponsor Agreement, and with all pertinent laws, ordinances, regulations, and codes of duly authorized local, state, and federal governing bodies together with the rules and regulations of the operators and/or owners of DMNS. Sponsor shall be responsible for complying in all respects with the Americans with Disabilities Act, or similar statutes as may apply, for all Sponsor activity conducted in its exhibit area and at the event, and shall hold Action Engineering harmless from any consequences of failing to do so. Sponsor also agrees to indemnify, defend, and hold Action Engineering harmless from all liability, which may ensue from Sponsor's failure to comply with applicable local, state, and federal laws.

12. **GENERAL**. All matters and questions not covered by this Sponsor Agreement are subject to the decision of Action Engineering. As necessary, this Sponsor Agreement may be amended by Action Engineering, in which case all sponsors will be notified in writing.

Please contact the 3D CIC organizers at contact@3DCIC.com with any questions.