

# 3D COLLABORATION & INTEROPERABILITY CONGRESS 2025

## PRESENTER AGREEMENT

“Event” and “3D CIC” shall mean 3D Collaboration & Interoperability Congress, March 3-6, 2025, at the Colorado School of Mines in Golden, Colorado. Action Engineering, LLC (“Action Engineering”) and the Presenter (“Speaker”) agree to the following terms and conditions to govern the licensing and presentation of the materials.

**1. ENGAGEMENT.** Speaker agrees to present the proposed Session at 3D CIC to the best of their ability. “Session” shall mean the presentation title and topics agreed upon between the Speaker and Action Engineering.

Session durations will typically be:

- a. Keynote speakers: 45 minutes, inclusive of time for questions
- b. Session speakers: 30 minutes, inclusive of time for questions
- c. Panel speakers: 20 minutes for presentation and 15 minutes for questions and discussion

Action Engineering reserves the right to change the length or size of any Session, up to and including the cancellation of any Session, or change the scheduled time or place of any Session, at its discretion.

**2. COMPENSATION.** Action Engineering shall provide the Speaker with one (1) complimentary registration to 3D CIC. No additional compensation shall be made to the Speaker for any reimbursement of expenses, costs, or expenditures to present at the Event.

**3. SPEAKER CANCELLATION.**

a. Action Engineering understands that unforeseen circumstances arise. In the event of cancellation by Speaker, Action Engineering respectfully requests thirty (30) days written notice (on or before **February 3, 2025**). Upon cancellation, Speaker agrees to suggest a suitable replacement (acceptability subject to Action Engineering’s sole discretion).

b. The performance of this Agreement by either party is subject to acts of God, war, government regulation, disasters, hurricanes, interruptions in transportation or utilities, fires, accidents, strikes or other actual or threatened labor action, acts or threats of terrorism, or similar occurrences.

**4. LICENSE FOR CONTENT.**

a. “Program Materials” include all materials that Speaker provides to Action Engineering to be displayed at the Event (e.g., presentation slides) and/or distributed to Event attendees after the Event.

b. Speaker affirms, represents, and warrants that Speaker owns or has the necessary licenses, rights, consents, and permissions to display/distribute the Program Materials.

c. Speaker acknowledges and agrees that Action Engineering may record Speaker’s presentation in whole or in part in audio or video format (“Recorded Presentation”). Action Engineering may distribute Recorded Presentation only if express permission for distribution is provided by Speaker upon specific request by Action Engineering.

d. Speaker authorizes Action Engineering to use the Speaker’s name, photo, bio, and company/organization name and logo for promotion of the Session and Event.

e. Speaker acknowledges and agrees that Speaker will make no monetary or other claim against Action Engineering for the use of Program Materials. Speaker [holds harmless](#) and releases Action Engineering from all claims, demands, and causes of action which Speaker, or any other persons acting on Speaker's behalf, have or may have due to this authorization.

**5. PROMOTION.** Speaker is encouraged to promote 3D CIC and their Session on social media and in other marketing outlets.

Please contact the 3D CIC organizers at [contact@3DCIC.com](mailto:contact@3DCIC.com) with any questions.